



HELLENIC REPUBLIC

National and Kapodistrian University of Athens

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“Latin American and Iberian Studies”

Master of Arts (M.A.) Program

In the Department of Spanish Language and Literature,

School of Philosophy,

National and Kapodistrian University of Athens,

GREECE

INTERNAL REGULATION

The Department of Spanish Language and Literature, in the School of Philosophy of the National and Kapodistrian University of Athens (N.K.U.A.), Greece, announced The Regulation of the Postgraduate Program of the Department of Spanish Language and Literature at the National and Kapodistrian University of Athens (NKUA) titled “Latin American and Iberian Studies” (in Spanish: "Estudios Latinoamericanos e Ibéricos"), effective from the academic year 2024-2025, in accordance with Laws 4957/2022 and 5094/2024 and the NKUA’s Regulations for Postgraduate and Doctoral Studies, as stated in Government Gazette (Φ.Ε.Κ.) 5044/B/05.09.2024.

Purpose

The purpose of the Postgraduate Program "Latin American and Iberian Studies" is to provide high-level postgraduate education in the field of Latin American and Iberian Studies. The program’s academic content is divided into the following specializations:

1. "Latin American and Spanish Studies" and
2. "Translation-Linguistics. Theory and Applications to Spanish Language". These specializations fall under the broader thematic area of Latin American and Iberian Studies.

The “Latin American and Spanish Studies” specialization focuses on historical, economic, political, social phenomena, as well as literature and culture, of Latin America and Spain. The “Translation-Linguistics. Theory and Applications to Spanish Language” specialization focuses on the theory, methodology, and practice of translation, as well as topics in Spanish linguistics, with an emphasis on applied linguistics in teaching Spanish as a foreign language within its cultural and social context.

Upon successful completion of the program, students are awarded a Master’s Degree in "Latin American and Iberian Studies" with the following specializations: a. "Latin American

and Spanish Studies" and b. "Translation-Linguistics. Theory and Applications to Spanish Language".

The degrees are conferred by the Department of Spanish Language and Literature at NKUA.

Learning Outcomes/Qualifications gained from the successful completion of the program include: a. Specialized scientific knowledge in Latin American and Iberian Studies, with the potential to pursue doctoral studies, b. Research knowledge and skills to contribute to the production of new knowledge in these fields, c. Professional knowledge, skills, and criteria to meet the complex demands of modern educational work, d. Advancement of knowledge and research to address educational, research, social, cultural, and developmental needs of the country, e. High-level training in theoretical and applied areas related to Latin American and Iberian Studies, Translation, and Linguistics, with specialization in specific thematic units or subfields from the first cycle of studies in the Department.

By training specialized professionals in these areas, the program meets the needs of the modern academic and educational sectors. It thus contributes both to the scientific development of students and to broadening their professional opportunities.

Structure and Bodies of the Postgraduate Program

The governing bodies responsible for the operation of the Postgraduate Program (P.P.) in accordance with the applicable legislation are:

At the **Institutional level**, the responsible bodies are the **Postgraduate Studies Committee** and the **Senate**. At the **Departmental level**, the responsible bodies are:

The **Departmental Assembly**. The responsibilities of the Assembly include:

- a) Recommending to the Senate, through the Postgraduate Studies Committee, the establishment/modification of the Postgraduate Program and its extension if necessary,
- b) Appointing the Director and members of the **Coordination Committee** for each Postgraduate Program within the Department,
- c) Nominating representatives for the Committees of Joint Interdepartmental Postgraduate Programs (JIPPs) in which the Department participates,
- d) Forming committees to evaluate applications from prospective postgraduate students and approving their admission to the Postgraduate Program,
- e) Assigning teaching responsibilities among the faculty members of the Postgraduate Program and possibly assigning supplementary teaching duties to doctoral candidates of the Department under the supervision of a faculty member,
- f) Establishing examination committees for evaluating postgraduate students' dissertations and appointing a supervisor for each dissertation,
- g) Certifying the successful completion of studies and awarding the Master's Degree,
- h) Approving the Postgraduate Program's annual report, following a recommendation from the Coordination Committee (C.C.),
- i) Assigning postgraduate students to conduct supplementary teaching in undergraduate programs of the Department,
- j) Exercising any other lawful authority.

With a decision by the Departmental Assembly, the responsibilities mentioned in points d) and f) can be delegated to the **Coordination Committee (C.C.)** of the Postgraduate Program (6th session, 22-12-2022).

The Coordination Committee (C.C.) of the Postgraduate Program

The C.C. consists of the Program Director and four (4) faculty members from the Department, including emeritus professors, who have relevant academic expertise and undertake teaching responsibilities within the program. The members of the C.C. are appointed by the Departmental Assembly. The C.C. is responsible for monitoring and coordinating the program's operation, specifically:

- a) Drafts the initial annual budget and any amendments, and proposes its approval to the Research Committee of the Special Account for Research Funds (SARF), excluding quarterly budget revisions specified in paragraph 3, article 239 of Law 4957/2022,
- b) Prepares the program's annual report and proposes its approval to the Departmental Assembly,
- c) Approves expenditures for the program,
- d) Approves the granting of scholarships, whether compensatory or not, as outlined in the program's founding decision and Postgraduate Studies Regulations,
- e) Proposes the allocation of teaching duties to the Departmental Assembly,
- f) Recommends the invitation of Visiting Professors to cover teaching needs,
- g) Drafts proposals for curriculum modifications to the Departmental Assembly,
- h) Suggests reallocating courses among semesters and proposes measures for improving the program's quality.
- i) Forms committees to evaluate applications from prospective students and approves their admission,
- j) Establishes dissertation examination committees and appoints supervisors.

The Director of the Postgraduate Program

The Director is a faculty member of the Department, preferably holding the rank of Professor or Associate Professor, appointed by the Departmental Assembly for a two-year term, renewable indefinitely. The Director's responsibilities include:

- a) Chairing the C.C., preparing meeting agendas, and convening sessions,
- b) Proposing matters concerning the organization and operation of the program to the Departmental Assembly,
- c) Advising the C.C. and other governing bodies on issues related to the program's effective operation,
- d) Acting as the Scientific Supervisor of the program,
- e) Overseeing the implementation of decisions by the program's governing bodies and compliance with the Postgraduate and Doctoral Programs Regulations, as well as budget execution,
- f) Performing any other duties assigned in the program's founding decision.

Neither the Director nor the members of the C.C. or the academic program committee receive remuneration or compensation for their duties.

Administrative Support for the Postgraduate Program

- a) The Secretariat of the Department of Spanish Language and Literature is responsible for administrative and clerical support.
- b) The Department Secretary assigns one or more staff members, depending on the number of programs and workload, to oversee postgraduate programs.
- c) The program may also hire external collaborators for administrative and clerical support as permitted by law, under the supervision of the Department Secretariat.

Categories and Number of Admitted Students

The Postgraduate Program accepts graduates from the first cycle of studies of the Department of Spanish Language and Literature, from Departments of Schools of Philosophy, from the Department of Foreign Languages, Translation, and Interpreting of the Ionian University, and from other university departments in Greece or recognized equivalent institutions abroad, provided their field of study is relevant. Graduates from related fields of Technological Educational Institutes (T.E.I.) are also eligible.

The maximum number of students admitted to the Postgraduate Program is set at **twenty (20) per specialization**, totaling **forty (40) students**. This limit is determined based on the number of teaching staff, the student-to-teacher ratio, available infrastructure, classrooms, and the employment prospects of graduates.

In addition to the maximum number of admitted students, **one (1) member per year** from the categories of Laboratory Teaching Staff (E.E.P.), Special Teaching Staff (E.D.I.P.), and Special Technical Laboratory Staff (E.T.E.P.) may be admitted, provided their work at the institution is relevant to the field of the program.

Scholarship recipients from the State Scholarships Foundation (IKY) and foreign scholarship holders of the Greek state, for the same or a related field of study, are admitted without evaluation.

Admission Procedure

Student selection is conducted according to applicable legislation, the NKUA Regulations for Postgraduate and Doctoral Studies, and the provisions of this Regulation.

Every April, the Departmental Assembly of the **Department of Spanish Language and Literature at NKUA** issues and publishes an announcement on the Department's and University's websites for the admission of postgraduate students to the program. Applications and necessary documents are submitted to the Postgraduate Program Secretariat within a specified deadline, which may be extended by decision of the Departmental Assembly.

The Departmental Assembly assigns the selection process to the **Coordination Committee (C.C.)** or appoints a selection committee consisting of at least three faculty members who teach in the program.

Required documents include:

- Application form.
- Curriculum vitae.
- Photocopy of both sides of the ID card.
- Degree certificate or proof of graduation.
- Undergraduate transcript.
- C1-level language proficiency certificate or adequate, verified knowledge of Spanish for candidates who do not have an undergraduate degree from a Department of Spanish Language and Literature in Greece or abroad.
- B2-level English proficiency certificate or verified knowledge of English.
- C1-level Greek proficiency certificate or adequate, verified knowledge of Greek for foreign candidates wishing to enroll in the “Translation-Linguistics” specialization.
- Recognition of foreign academic degrees if applicable. Additional documents that may be considered:
 - Letters of recommendation, if available.
 - Scientific publications, if any.
 - Proof of professional or research experience, if any.

For candidates from foreign institutions who do not provide a degree recognition certificate from **DOATAP**, the following procedure applies: The Departmental Assembly appoints a committee to verify whether the foreign institution or type of degree is recognized. The committee checks if the institution is listed in the **Registry of Foreign Institutions** maintained and updated by DOATAP. If the institution is on the list, the candidate must provide a certificate of the place of studies issued and sent by the foreign university. If the certificate indicates that studies took place in Greece, the degree is not recognized unless it was conducted at a public Greek university.

Candidates are evaluated based on the following criteria:

- Degree grade (40%).
- Grades in undergraduate courses relevant to the program (20%).
- Additional qualifications: certified knowledge of foreign languages (beyond those required for admission), computer skills, additional degrees, research and publications, conference participation, training (15%).
- Oral interview conducted by a three-member committee appointed by the C.C. (25%).

Based on the total score, the C.C. prepares a ranking list and submits it to the Departmental Assembly for approval. Successful candidates must register with the Postgraduate Program Secretariat within **thirty (30) days** of the Assembly’s decision. In case of a tie (rounded to the nearest whole number on a 100-point scale), tied candidates are admitted, not exceeding 10% of the maximum number of admissions. If one or more students fail to register, waitlisted candidates will be called to enroll based on their ranking on the approved list.

Duration of Studies

The duration of study for the Postgraduate Program leading to the award of a **Master’s Degree (M.A.)** is set at **four (4) academic semesters**, which includes the time required to complete a Master’s Thesis or three (3) Supervised Final Projects.

Part-time study is possible upon submission of a justified request by the student and approval by the Departmental Assembly. Eligibility for part-time study is granted to:

- a) Students who can provide evidence of working at least **twenty (20) hours per week**,
- b) Students with disabilities and special educational needs,
- c) Students who are also athletes registered with sports clubs listed in the **electronic registry of sports clubs** under Article 142 of Law 4714/2020 (Government Gazette A' 148), maintained by the General Secretariat of Sports (G.S.S.), under the following conditions:
 - a) For each year they achieve a **1st to 8th place distinction** in national championships of individual sports, with at least twelve (12) athletes and eight (8) clubs participating, or if they compete in teams of the top two (2) divisions in team sports, or if they are members of national teams participating in European, World, or other international championships under the Hellenic Olympic Committee's supervision.
 - b) If they participate at least once, during their studies in the program for which they request part-time status, in the **Olympic Games, Paralympic Games, or Deaflympics**. Students in this subcategory may apply for part-time enrollment, which is approved by the School's Dean's Office.

The duration of part-time study may not exceed **twice the length of regular study**. The maximum duration of enrollment still applies.

An extension may be granted upon a justified request by the student and approval by the Departmental Assembly. The extension cannot exceed the number of semesters of the regular duration plus two, making the maximum allowable duration of study **ten (10) academic semesters**.

Students who have not exceeded the maximum duration of study may request a suspension of up to **two (2) consecutive semesters**. Suspension is granted for serious reasons (e.g., military service, illness, maternity, absence abroad). The request must be justified and accompanied by official documentation from relevant public authorities or organizations. During the suspension period, the student status is paused, and no participation in academic activities is allowed. The semesters of suspension are not counted towards the maximum duration of study.

Students must re-enroll in the program at least two weeks before the end of the suspension period to resume their studies with all rights and responsibilities of an active student. Students may also request to terminate the suspension early and return to the program if they initially requested a suspension for two consecutive semesters. The request to terminate the suspension must be submitted at least two weeks before the start of the second suspension semester.

The duration of suspension or extension of study is reviewed and approved on a case-by-case basis by the **Coordination Committee (C.C.)**, which then makes a recommendation to the Departmental Assembly.

Curriculum

The Postgraduate Program starts in the **winter semester** of each academic year.

To earn a Master's degree from the program, students must complete a total of **one hundred and twenty (120) ECTS credits**. All courses are taught weekly and may include lectures, seminars, laboratory or non-laboratory exercises, assignments, and presentations.

The **language of instruction** is Spanish and/or English. The Master's Thesis or the three (3) Supervised Final Projects may be written in **Spanish, English, or Greek**.

During their studies, postgraduate students are required to attend and successfully complete postgraduate courses, engage in research, write academic papers, and complete a Master's Thesis or three (3) Supervised Final Projects.

The Master's Thesis or the three (3) Supervised Final Projects are completed during the **fourth semester** of study. The Master's Thesis is worth **thirty (30) ECTS**, while each Supervised Final Project is worth **ten (10) ECTS**, totaling **thirty (30) ECTS**.

Courses are conducted **in person or remotely** (through synchronous and asynchronous learning) or in a combined format, in accordance with current legislation and as specified in Article 7 of this regulation. The indicative curriculum for each specialization is as follows:

Specialization: Latin American and Spanish Studies

1st Semester Mandatory Elective Courses (Select 30 E.C.T.S.)

Course Title	Teaching Hours/Semester	ECTS
Methodology and Techniques of Scientific Research: Theory and Practice	39	10
Theory of Literature and Cultural Studies	39	10
Culture and Society in Spain	39	10
Topics in Latin American Essay	39	10
Topics in Spanish Essay	39	10
History of Ideas and Theoretical Thought in Latin America	39	10
History of Ideas in Spain	39	10
Topics in Latin American Poetry	39	10
Topics in Theory, Methodology, and Practice of Translation	39	10

Total: 30 ECTS

2nd Semester Mandatory Elective Courses (Select 30 E.C.T.S.)

Course Title	Teaching Hours/Semester	ECTS
Culture and Society in Latin America	39	10
Economic Development and Integration of Latin America after Independence	39	10
Spain: Autonomies and Identity	39	10
Topics in Latin American Literature	39	10

Course Title	Teaching Hours/Semester	ECTS
Topics in Spanish Literature	39	10
Spanish Literature and Art	39	10
Spanish Literature: History, Economy, and Science	39	10
Modernism-Postmodernism	39	10
Second Republic and Spanish Civil War	39	10
Latin America: Cultural Diversity and Identity	39	10

Total: 30 ECTS

3rd Semester Mandatory Elective Courses (Select 30 E.C.T.S.)

Course Title	Teaching Hours/Semester	ECTS
Migration in Latin America: Social and Cultural Impacts	39	10
Latin American Literature: History, Economy, and Science	39	10
Political-Philosophical Thought in Latin America	39	10
Political-Philosophical Thought in Spain	39	10
Spanish Novel: History and Literature	39	10
Economic Development in Spain	39	10
Topics in Latin American Novel	39	10
Special Topics in Spanish Poetry	39	10
Special Topics in Latin American Poetry	39	10
Latin American Literature and Art	39	10
Special Topics in Latin American Literature	39	10
Topics in Spanish Literature and Interculturality	39	10
Topics in Latin American Literature and Interculturality	39	10
Institutions and Public Administration in Spain after 1975	39	10

Total: 30 ECTS

4th Semester Choose Option A or B

Option	ECTS
A. Completion of Master's Thesis	30
B. Writing of Three (3) Supervised Final Projects	30
TOTAL	30

Specialization: Translation-Linguistics. Theory and Applications to Spanish Language

1st Semester Mandatory Elective Courses (Select 30 E.C.T.S.)

Course Title	Teaching Hours/Semester	ECTS
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Course Title	Teaching Hours/Semester	ECTS
Methodology and Techniques of Scientific Research: Theory and Practice	39	10
Theory and Methodology of Translation	39	10
Translation of General Texts	39	10
Sociolinguistics	39	10
Technology and Language Teaching	39	10
Special Topics in Spanish-Language Literature	39	10
Lexicology and Its Applications in Foreign Language Teaching	39	10

Total: 30 ECTS

2nd Semester Mandatory Elective Courses (Select 30 E.C.T.S.)

Course Title	Teaching Hours/Semester	ECTS
Translation of Legal, Economic, and Scientific Texts	39	10
Translation of Literary Texts	39	10
Reverse Translation (Greek-Spanish)	39	10
Audiovisual Translation	39	10
Special Topics in Translation	39	10
Theories of Language Acquisition and Foreign Language Learning	39	10
Interculturality and Language	39	10
Discourse Analysis	39	10
Language Policy	39	10
Historical, Social, and Cultural Development of the Spanish-Speaking World	39	10

Total: 30 ECTS

3rd Semester Mandatory Elective Courses (Select 30 E.C.T.S.)

Course Title	Teaching Hours/Semester	ECTS
Semantics and Pragmatics	39	10
Special Topics in Reverse Translation (Greek-Spanish)	39	10
Contemporary Trends in Foreign Language Teaching	39	10
Assessment and Certification of Spanish as a Foreign Language	39	10
Linguistic Varieties of Spanish	39	10
Topics in Linguistics	39	10

Course Title	Teaching Hours/Semester	ECTS
Topics in Applied Linguistics	39	10
Topics in Literary Translation	39	10
Intercultural Education	39	10
Teaching and Learning Spanish as a Foreign Language in Educational Settings – Curricula	39	10

Total: 30 ECTS

4th Semester Choose Option A or B

Option	ECTS
A. Completion of Master’s Thesis	30
B. Writing of Three (3) Supervised Final Projects	30
TOTAL	30

The offered Mandatory Elective Courses for each semester are approved by the Department Assembly following a proposal from the Coordinating Committee. The Mandatory Elective Courses are offered based on the annual capacities of each specialization. Mandatory Elective Courses from one specialization may be added to the other following a recommendation from the Coordinating Committee and approval by the Department Assembly.

Content/Description of Courses

Specialization: Latin American and Spanish Studies

Course	ECTS	Description
Research Methodology and Techniques: Theory and Practice	10	This course explores current theoretical perspectives on research methodology and techniques, emphasizing practical aspects.
Literary Theory and Cultural Studies	10	The course presents the main schools of literary theory and criticism from the 20th and 21st centuries in relation to their historical and philosophical context. It investigates the philosophical assumptions of each school of criticism and provides a clear methodology for writing academic research according to each school’s principles. It also defines and examines cultural theory with a focus on contemporary cultural studies (the significance of culture, ideology, etc.).
Culture and Society in Spain	10	The course studies the culture and society of Spain from the late 15th century to the present within the framework of national, social, and political developments. It provides an in-depth analysis of the ideological and philosophical movements that have influenced social structures and artistic creation.
Topics in Latin American	10	This course examines key works by major Latin American

Essay		essayists addressing social, political, economic, and cultural thought in Latin America. It also studies the role of intellectuals such as Domingo Faustino Sarmiento, José Martí, Alfonso Reyes, and Pablo Neruda in Latin American history. Content varies.
Topics in Spanish Essay	10	The course delves into major works by Spanish essayists from the Middle Ages to the present, focusing on social, political, economic, and cultural thought in Spain. It examines the role of intellectuals in Spain's history. Content varies.
History of Ideas and Theoretical Thought in Latin America	10	The course explores the origins and development of ideas and theoretical thought in Latin America from the 19th to the early 20th century. It defines Latin American thought and the role of the intellectual (pensador) and examines the use of essays as a form of expression and idea dissemination. The course studies essential essays by figures such as Simón Bolívar, José Martí, Andrés Bello, and others, focusing on the influence of religion, social movements, and emerging ideologies.
History of Ideas in Spain	10	This course provides an in-depth study of political and philosophical thought in Spain. Starting from the Middle Ages, it analyzes key ideological movements, such as Humanism and the impact of the Renaissance and the discovery of the New World, as well as the effects of colonial independence and philosophical trends shaped by 20th-century political and social upheavals.
Topics in Latin American Poetry	10	The course studies major works by influential Latin American poets who have played a decisive role in the development of Latin American poetry. Content varies.
Topics in Translation Theory, Methodology, and Practice	10	This course examines significant translation theories and strategies, applied to selected texts.
Culture and Society in Latin America	10	The course focuses on the historical evolution and formation of Latin America as a recognizable socio-political and cultural entity. It examines the origins and development of independent states, political systems, and modern societies.
Economic Development and Integration of Latin America Post-Independence	10	This course explores the main characteristics of economic development from the colonial period, the import-export model in the 19th and early 20th centuries, industrialization after the Great Depression, and modernization processes. It emphasizes key social, political, and economic developments in the 20th and 21st centuries, including regional integration and globalization.
Spain: Autonomies and Identity	10	The course analyzes the geographical, historical, political, social, linguistic, and cultural factors shaping modern

		Spain and its autonomous regions. It explores both national identity and the identities of various autonomous communities.
Topics in Latin American Literature	10	The course studies works by Latin American authors who have significantly contributed to the development of Latin American and world literature. Content varies.
Topics in Spanish Literature	10	This course examines representative texts by key authors who have influenced both Spanish and global literature. Content varies.
Spanish Literature and Art	10	The course studies the relationship between Spanish literature and art, using interdisciplinary approaches to explore literature's influence on other art forms, such as cinema, painting, and sculpture.
Spanish Literature: History, Economy, and Science	10	The course examines representative works by Spanish authors addressing topics related to history, economy, and science. Content varies.
Modernism-Postmodernism	10	The course explores the relationship between Modernism and Postmodernism in the context of Latin American politics and literature, focusing on contemporary trends.
Second Republic and Spanish Civil War	10	The course examines the historical events and political and social changes leading to the proclamation of the Second Republic in Spain, its brief duration, and the causes leading to the Spanish Civil War.
Latin America: Cultural Diversity and Identity	10	The course addresses cultural diversity and identity in Latin America, the role of intellectuals, and the interplay between politics and culture. It discusses cultural models such as Latinoamérica, Hispanoamérica, Indoamérica, Afroamérica, and Iberoamérica.
Migration in Latin America: Social and Cultural Impact	10	This course examines migration's impact on Latin America's history, society, and culture, from the colonial period to the present, exploring the complex population formation process.
Latin American Literature: History, Economy, and Science	10	The course studies representative works addressing historical, economic, and scientific themes, such as Sergio Ramírez's <i>La fugitiva</i> , Horacio Quiroga's <i>Historia de Estilicón</i> , and Juan Rulfo's <i>Es que somos muy pobres</i> . Content varies.
Political-Philosophical Thought in Latin America	10	The course provides a historical study of political thought in Latin America through texts on the region's political theory history, viewed through comparative political theory.
Political-Philosophical Thought in Spain	10	The course analyzes key ideological trends in Spain from the late 19th century to the present, focusing on the works of major philosophers.
Spanish Novel: History and Literature	10	The course examines the relationship between literature and history through the study of modern Spanish novels.

		Content varies.
Economic Development in Spain	10	The course provides an in-depth analysis of Spain's economic and social transformations, focusing on its integration into the European Union and globalization.
Topics in Latin American Novel	10	The course explores works by Latin American novelists, focusing on modernity and postmodernity, which have influenced both Latin American and global literature. Content varies.
Special Topics in Spanish Poetry	10	Content varies.
Special Topics in Latin American Poetry	10	The course studies essential works by major Latin American poets. Content varies.
Latin American Literature and Art	10	The course explores the relationship between Latin American literature and art, using interdisciplinary approaches to study literature's influence on other art forms.
Special Topics in Latin American Literature	10	The course examines various literary genres and themes contributing to Latin American and global literature. Content varies.
Spanish Literature and Interculturality	10	The course examines Spanish literature through the lens of intercultural studies, focusing on identity and otherness.
Latin American Literature and Interculturality	10	The course studies Latin American literature in relation to cultural diversity, highlighting the interaction of different cultures.
Institutions and Public Administration in Spain Post-1975	10	The course examines the development of Spanish institutions and public administration from the democratic transition to the present.

Specialization: Translation- Linguistics: Theory and Applications to Spanish Language

Course Title	ECTS	Description
Methodology and Techniques of Scientific Research: Theory and Practice	10	Examines current theoretical perspectives on research methodology and techniques, emphasizing practical issues.
Theory and Methodology of Translation	10	The course explores key theories of translation, including issues of equivalence, transparency, and the link between translation and cultural studies.
Translation of General Texts	10	Students work on texts of various types and themes, applying translation techniques learned in "Theory and Methodology of Translation."
Sociolinguistics	10	Studies the dimensions and types of linguistic diversity, including geographical variation and dialects (with a focus on Spanish language varieties), social stratification and sociolects, and functional varieties in different

Course Title	ECTS	Description
		communication settings. Also explores language coexistence and sociolinguistic research methods.
Technology and Language Teaching	10	Examines how new technologies can be integrated into lesson preparation and classroom practice.
Special Topics in Spanish Literature	10	Studies key themes in Spanish literature from the 19th century to the present.
Lexicology and Applications in Teaching Foreign Languages	10	Analyzes theories of vocabulary acquisition in foreign languages, focusing on mental lexicon storage and word recall processes. Emphasizes practical applications for teaching Spanish as a foreign language.
Translation of Legal, Economic, and Scientific Texts	10	Covers basic terminology and stylistics for translating legal, administrative, economic, and scientific texts.
Translation of Literary Texts	10	Focuses on translating Spanish prose, applying translation theories from the "Theory and Methodology of Translation" course.
Reverse Translation (Greek to Spanish)	10	Aims to familiarize students with strategies for translating various texts from Greek to Spanish.
Audiovisual Translation	10	Covers translation techniques for audiovisual content from Spanish to Greek, including both theoretical and practical components.
Special Topics in Translation	10	Content varies.
Theories of Language Acquisition and Learning a Foreign Language	10	Delves into language acquisition theories and their relevance to educational practices.
Intercultural Communication and Language	10	Focuses on the relationship between language and culture, studying contemporary theories on intercultural communication.
Discourse Analysis	10	Examines the structure of written and spoken discourse, cohesion and coherence mechanisms, discourse types, and textual sequences.
Language Policy	10	Discusses language policy decisions made by governments, including official and minority languages, monolingual and multilingual states, linguistic hegemony, and language policy in the EU and worldwide.
Historical, Social, and Cultural Evolution of the Spanish-Speaking World	10	Examines the historical, social, and cultural context of the Spanish-speaking world, focusing on the 20th and 21st centuries.
Semantics and Pragmatics	10	Focuses on research findings related to lexical and semantic organization, analyzing language-user relationships and language use parameters.
Special Topics in Reverse Translation (Greek to	10	Content varies.

Course Title	ECTS	Description
Spanish)		
Current Trends in Foreign Language Teaching	10	Explores recent research and developments in teaching methodologies.
Assessment and Certification of Spanish as a Foreign Language	10	Critically examines assessment concepts and techniques for evaluating language skills and their practical application.
Spanish Language Varieties	10	Describes and analyzes the geographical diversity of the Spanish language.
Topics in Linguistics	10	Content varies.
Topics in Applied Linguistics	10	Content varies.
Topics in Literary Translation	10	Content varies.
Intercultural Education	10	Explores language-culture relationships, recognizing diversity and breaking stereotypes. Emphasizes the importance of intercultural education and strategies to improve intercultural communication.
Teaching and Learning Spanish as a Foreign Language in Educational Environments – Curricula	10	Studies teaching and learning skills, differentiated learning, and the teaching of grammar and vocabulary in Spanish as a foreign language.

Distance Learning

Synchronous Distance Learning
The organization of the educational process for the postgraduate program (P.M.S.) is conducted using methods of synchronous distance learning, either fully or partially. The organization of courses and other educational activities using these methods applies to all courses and activities that can be supported through distance learning and do not include practical, laboratory, or clinical training that requires the physical presence of students. The Digital Governance Unit of the National and Kapodistrian University of Athens (NKUA) is responsible for supporting distance learning and ensuring the protection of personal data.

Asynchronous Distance Learning
The educational process can also use methods of asynchronous distance learning, which should not exceed 25% of the program's credit units. The NKUA maintains an electronic platform accessible to people with disabilities, providing asynchronous distance learning services. Educational materials such as notes, presentations, exercises, suggested solutions, and recorded lectures may be uploaded, provided that personal data protection laws are respected. All educational materials are for the exclusive use of students and are protected under Law 2121/1993 (A' 25), subject to relevant conditions.

Examinations and Evaluation of Postgraduate Students

Academic**Year****Structure**

The academic work is divided into two semesters, winter and spring, each comprising at least thirteen (13) weeks of teaching and three (3) weeks of exams. Courses from both semesters are re-examined during the September period.

Class**Rescheduling**

If a class cannot be held, it will be rescheduled. The new date and time will be posted on the P.M.S. website.

Attendance**Requirements**

Attendance of courses/labs is mandatory. A postgraduate student is considered to have attended a course (and is thus eligible to take the exam) if they have attended at least 80% of the course hours. Otherwise, the student must retake the course in the next academic year. If absences exceed 20% of the total course hours, the student may be dismissed from the program, subject to review and recommendation by the Coordinating Committee to the Department Assembly.

Evaluation**Methods**

Postgraduate students are assessed at the end of each semester through written or oral exams, assignments during the semester, progress tests, written work, practical or non-practical exercises, or a combination of these methods. The instructor of each course determines the evaluation method. When using written or oral exams, the integrity of the process must be ensured. Grading is on a scale of 1-10, and results are announced within four (4) weeks of the exam. Persistent delays in grade submission are reported by the Program Director to the Department Assembly.

Alternative**Evaluation****Methods**

In cases of emergencies or force majeure, alternative evaluation methods, such as online exams, may be used, provided the integrity of the process is maintained.

Special Evaluation for Students with Disabilities

Alternative evaluation methods for students with disabilities or special educational needs may be implemented following a recommendation from the Committee for Accessibility for Students with Disabilities and a decision by the Coordinating Committee.

Distance**Learning****Evaluation**

Evaluation of students in programs conducted via distance learning may also be carried out remotely, ensuring the integrity of the process.

Special**Circumstances**

In cases of illness or recovery from serious illness, instructors are encouraged to accommodate the student (e.g., by offering an oral remote exam). During oral exams, the instructor must not be alone with the student being examined.

Retaking**Exams**

Students who fail a course must retake it. However, any assignment or exercise graded separately is retained if previously passed.

Grade**Correction**

Grade correction is allowed in case of obvious errors or calculation mistakes, following a written request from the instructor and a decision by the Department Assembly.

Failure**Policy**

If a student fails a course more than three (3) times, procedures outlined in current legislation are followed.

Storage**of****Exam****Papers**

Exam papers are kept for two (2) years by the responsible instructor. After this period, they are destroyed, unless there is a pending legal or administrative process.

Degree**Calculation**

The final grade of the degree is calculated based on the weight of each course expressed in ECTS.

To obtain a Master's Degree, students must successfully complete all required and elective courses totaling 120 ECTS and complete a Master's Thesis or three (3) Supervised Final Projects.

Master's Thesis or Three Supervised Final Projects

Master's**Thesis**

For students undertaking a Master's Thesis, the following are specified: The Master's Thesis assignment (M.T.) is granted after the completion of all program courses and successful examination in them. The M.T. must be individual, original, research-oriented, and composed in accordance with the writing guidelines published on the program's website. It may be carried out in any subject covered during the three semesters or be interdisciplinary, spanning multiple fields. Following an application by the candidate, specifying the proposed thesis title, the supervisor, and a summary of the proposed work, the P.P.S. Steering Committee appoints the supervisor and forms the three-member examination committee, including the supervisor. The supervisor is responsible for guiding, supporting, and enhancing the research activities of the postgraduate student. The thesis may be written in Spanish, Greek, or English, as specified with the topic assignment. The title of the thesis may be finalized upon application by the student and the supervisor's approval to the Steering Committee. The application must include a brief justification for the change.

The Master's Thesis should be 11,000-17,000 words in length, including footnotes but excluding the bibliography and any appendices (e.g., data sets, texts, illustrations). The length is determined in collaboration with the supervisor but must remain within these limits. The thesis must follow the M.L.A. (Modern Language Association) guidelines and include:

- Table of Contents
- Abstract (150-200 words in both Spanish and Greek)
- Introduction
- Main Body
- Conclusion

- Bibliography

Formatting requirements: Font Arial, size 12 for the main text, 10 for footnotes, double spacing for the main text, single spacing for block quotes and footnotes, with margins set at 2.54 cm top and bottom, and 3.17 cm left and right (automatic). The thesis should have continuous and unified page numbering, including the contents, abstract, and bibliography.

Approval of the thesis requires defense before the three-member examination committee during one of the three exam periods as per the academic calendar. The defense date and location, along with the thesis topic and committee members, are announced on the program's website. Extensions for thesis submission and defense may be granted only in exceptional cases, subject to the Steering Committee's approval and the Department Assembly's decision, provided the maximum study duration is not exceeded.

If the deadline for thesis defense is missed without proper cause, the student is automatically dismissed from the program and loses the right to complete their studies. Successfully passed courses remain valid, and a certificate may be issued.

The committee grades the thesis on a 0-10 scale, with 5 as the passing grade. The final grade is the average of the three grades, rounded to the nearest whole number. Evaluation criteria include research orientation, bibliographic review quality, methodology, result significance, and presentation quality.

If the thesis is rejected, the student may:

- a. Complete and resubmit it within two weeks for re-examination or
- b. Submit it during the September re-examination period.

A second rejection results in dismissal from the program. If plagiarism is detected, the thesis is rejected.

Supervisors and committee members are selected from those teaching in the program, including faculty members from NKUA or other universities.

Approved theses are published in the "Pergamos" Digital Repository. If unpublished results are included, a request may be made for only the abstract to be published initially.

Supervised Final Projects

Students writing three Supervised Final Projects follow these guidelines: The projects are assigned upon request to the Steering Committee after completing all coursework. The Steering Committee assigns different projects within the specialization and designates the language (Spanish, English, or Greek). Each project is 3,000-5,000 words, following M.L.A. guidelines, with similar formatting rules as the thesis.

The projects are evaluated on research focus, bibliographic review, methodology, result significance, and writing quality. Plagiarism results in rejection.

Obligations and Rights of Postgraduate Students

Postgraduate students have all the rights and benefits granted to undergraduate students until the end of any granted extension of studies, except for the right to free textbooks. The Institution ensures accessibility to the proposed textbooks and teaching materials for students with disabilities or special educational needs (<https://access.uoa.gr/>). The NKUA Career Office provides academic and career counseling services (<https://www.career.uoa.gr/ypiresies/>).

Postgraduate students are invited to participate in seminars, research group meetings, bibliographic updates, laboratory visits, conferences, and lectures related to their program of study.

The Department Assembly may decide to expel postgraduate students if:

- They exceed the maximum allowable absences,
- They fail to pass required courses as specified in the program regulations,
- They exceed the maximum study duration,
- They violate disciplinary regulations,
- They do not pay tuition fees,
- They voluntarily request withdrawal.

Expelled students may request a certificate for successfully completed courses. Students may participate in international exchange programs like ERASMUS+ or CIVIS, recognizing up to 30 ECTS credits, available after the first semester, subject to approval by the Steering Committee.

Students may select up to two elective courses from another NKUA program or other higher education institutions.

NKUA postgraduate students may enroll in master's programs at other institutions as part of cooperative educational or research projects, as permitted by law. Parallel enrollment in an undergraduate and a master's program or in two master's programs is allowed.

At the end of each semester, courses and instructors are evaluated by students. Students may request a diploma supplement in Greek and English. Tuition fees for the "Latin American and Iberian Studies" program are 750 euros per semester, payable at the start of each semester.

Tuition Fee Exemption

Students meeting specific financial or social criteria or academic excellence conditions may be exempt from tuition fees for one master's program, limited to 30% of each year's student intake.

Exemption applications are submitted after student selection, and financial status is not a selection criterion.

Students receiving other scholarships or from non-EU countries are ineligible for exemptions. The Department Assembly reviews and decides on exemption requests. Age-related criteria are based on the December 31 birthdate of the year of birth. Staff members accepted as extra students are exempt from tuition fees. Family members enrolled simultaneously in NKUA master's programs may receive a 50% discount on tuition.

Scholarships and Awards

Students may receive scholarships or awards during their studies.

Compensatory Scholarships: Up to three compensatory scholarships may be granted annually for teaching assistance, based on academic performance and financial needs. The scholarship may cover part or all tuition fees, depending on hours worked. Conditions include having completed half the study duration, not holding paid employment, or receiving another scholarship.

Selection criteria:

- Academic performance (average grade ≥ 8),
- Completion of courses as per the curriculum,
- Personal and family income.

In case of a tie, a lottery decides. Applications include a transcript, a declaration of non-employment, and tax documents. The Steering Committee reviews applications and submits recommendations to the Department Assembly.

Duties include assisting with undergraduate teaching, lab exercises, exam supervision, and grading.

Excellence Awards: Given to the top three students at the end of each year based on grades. These awards have no financial benefit and are signed by program and department heads.

Requirements:

- Average grade of at least 8,
- Passing February and June exams within the study year.

Calculating

average:

Average Grade = $(\sum \text{Grade} \times \text{ECTS}) / \text{Total ECTS}$.

Infrastructure and Funding of the Postgraduate Program

The Postgraduate Program (PP) utilizes classrooms, seminar rooms, auditoriums equipped with audiovisual tools, and labs from the Faculty of Philosophy. The program's administrative support is managed by the Department of Spanish Language and Literature Secretariat.

Funding sources for the PP may include:

- a) Tuition fees,
- b) Donations, sponsorships, and financial contributions,
- c) Endowments,
- d) Research project funds,

- e) University-generated resources,
 - f) The state budget or public investment program, and
 - g) Any other lawful source.
- Tuition fees are paid by the student or a third party on their behalf if specified in the program's founding decision. Funds are managed by the Special Research Fund Account (ELKE) of NKUA. Resource allocation:
- a) 30% of tuition fee revenue is retained by ELKE, covering management fees. The same applies to funds from donations or research projects.
 - b) The remaining funds cover PP operational costs.

Teaching Assignments

Teaching responsibilities are assigned to:

- a) Academic and research staff from NKUA or other institutions, with additional duties beyond their legal obligations,
- b) Emeritus or retired professors,
- c) Collaborating professors,
- d) Visiting lecturers or researchers,
- e) Recognized experts in the program's field.

Instructors are compensated exclusively from program funds, with remuneration amounts set by the Department Assembly. Doctoral candidates may assist in teaching, under supervision. Teaching assignments are made before the academic year begins, with possible mid-year adjustments. Faculty on leave may teach if feasible.

Diploma Award

Students earn a Master's degree by completing required courses and the thesis/final projects. A completion certificate is issued, terminating student status. Degrees are graded from 5 to 10, with honors distinctions. The diploma format is standardized across NKUA.

Graduation Ceremony

The ceremony is necessary to receive the diploma. It occurs at the Department or Faculty venue, overseen by academic leadership. Requests for ceremonies in the Main Hall are evaluated based on logistics. Students may request exemption from the ceremony for valid reasons, subject to approval.

Evaluation of the Postgraduate Program

Evaluation by the National Authority for Higher Education
 The Postgraduate Program (PP) is periodically assessed by the National Authority for Higher

Education (ETHAAE) as part of the department's evaluation and certification process. This evaluation covers the program's overall performance, goal achievement, sustainability, graduate employability, research impact, internal assessments by students, and the necessity of the program's continuation. If deemed non-compliant, the program operates until current students graduate, per the founding decision and regulations.

Internal

Evaluation

An internal evaluation is conducted annually by the university's Quality Assurance Unit (MODIP), involving students, faculty, administrative and technical staff, and the program's Coordinating Committee. This process adheres to existing legislation, the institution's quality assurance system, and ETHAAE standards. Evaluations focus on academic content, workload, student satisfaction, and course feedback. Results are shared with stakeholders and used to enhance the program's sustainability, academic quality, and support services.

Program

Duration

The PP will run until the 2027-2028 academic year, contingent on meeting internal and external evaluation criteria per current laws.

Transitional

Provisions

Current students will complete their studies under this regulation. Unspecified matters will be resolved by the program's governing bodies, per university regulations and national legislation.